**In the Name of God**

**Department of English Language**

**College of Allied Medical Sciences**

**Shahid Beheshti University of Medical Sciences**

**Special English for Master’s in Occupational Therapy**

**A timetable for the course**

|  |  |
| --- | --- |
| **Course Title:** English for Master’s in Occupational Therapy  **Course Credit: 2**  **Instructor:** Dr. Sajjadi  **Students:** Master’s in Occupational Therapy  **Textbook:** Instructor’s handouts and Reading selections from the Internet and students' field-specific textbooks  **Academic Semester:** Autumn 2023  **Course Description:**  This Course, Special English for Master’s in Occupational Therapy, is intended to expand students' reading comprehension, speaking and writing. With the completion of the course, students are expected to read texts more successfully with reasonable speed. They are also expected to be able to present lectures in English, understand spoken English better and write more fluently. To this end, when necessary, certain structures that are essential to reading comprehension, public presentations and paragraph writing will be included in class instructions.  The reading materials will mostly be taken from students’ course books on different subjects and the Internet sources as there is no particular textbook to fulfill the specific course requirements. Regarding their presentations, the students themselves can choose the topics of their lectures. Each student will present a minimum of one lecture, lasting for 15 minutes, with 5 additional minutes for questions.  Participation in class activities is of special importance. Group work, with active involvement in class activities is recommended to all participants. The teachers will coordinate the class activities, by providing equal chance for all the attendants to take parts.  **Course assessment**: The assessment will include a midterm exam, a final exam, homework (**on the topics covered each session, as specified in the course plan) an oral presentation, with 4 points, 7points, 6 points, 3 points (out of 20),** respectively. | |
| **Weeks** | **Topics and issues to be covered** |
| 1 | **Introductory remarks** + Tips on how students can improve their English |
| 2 | **a) Pronunciation:** Instructor’s Handouts  **b) How to give a good lecture:** Instructor’s Handouts  **Homework:** Students will choose 25 words from their reading comprehension handouts. Then, for each word they write (1) pronunciation and stress, (2) suitable meaning, and (3) an example sentence  (1) Winter and (2) Sports |
| 3 | **a) Paragraph Development**: Instructor’s Handouts  b) **Student’s lecture: Student No 1**  **c) Transcription of Audio clip No 1:** Instructor’s Handouts  **Homework:**  a) Students write two paragraphs on the following topics:  (1) Winter and (2) Sports  b) **Students will write down the “Audio Clip 1**”, Instructor’s Handouts, in normal orthography |
| 4 | **a) Reading Comprehension:**  **b) Student’s lecture:** Presentation by Student No 2  **b) Transcription of Audio clip No 2:** Instructor’s Handouts  **Homework:**  **a) Students write a paragraph on “**Student Life in Dormitories**”**  **b) Students write a one paragraph summary, based on the first two pages of the reading materials.**  **c) Students will write down the “Audio Clip** 2”, Instructor’s Handouts, in normal orthography |
| 5 | **a)** **Adjectives in English** (phrases, clauses and single word adjectives)  **b) Student’s lecture:** Presentation by Student No 3  **Homework:**  **a)** **Recognizing Adjectives**: Students will identify five adjective clauses or phrases from the second page of reading materials  **b)** **Producing Adjectives**: Students Write sentences with adjectives:12 Adjective clauses, 12 adjective phrases  **c)** **Students will write down the “Audio Clips** 3”, Instructor’s Handouts, in normal orthography |
| 6 | a) **Reading Comprehension**: Students will read page 1 to 3 of their reading materials  b) **Connectors in English**  c) **Listening Comprehension** – from ““Audio Clips4” Instructor’s Handouts  **Homework:**  a) **Recognizing Connectors**: Students will identify **five** statements with sentence connectors and **five** sentences with subordinators from the fourth page of their Reading Comp materials”  b**) Producing Connectors**: Students write sentences with Connectors: 6 sentence connectors and 6 subordinators  c) **Students will write** down the “Audio Clips 4”, Instructor’s Handouts, in normal orthography |
| 7 | **a) Reading Comprehension Practice:** Reading 3 more pages from Reading Comp materials  **b) Connectors in a Table -** Continued  **c) Listening Comprehension** – from “Audio Clips5” Instructor’s Handouts  **d)**  **Student’s Presentation**: By Student No 4  **Homework:**  **a. Student will write** **10 sentences including**: 3 sentence connectors; 3 Subordinators and 4 Phrase Linkers  c) Students will write down the “Audio Clips 5”, Instructor’s Handouts, in normal orthography. |
| 8 | **a) Recognition Practice 1:** Reading more pages from Reading Comp  b ) **Listening Comprehension** – from “Audio Clips 6” Instructor’s Handouts  c) Student’s Presentation: No 5  **Homework:**  a) Students will do Exercise B: Vocabulary Items (from the Teacher’s file)  b) Students will choose 10 multi-syllable words from the reading materials and write their pronunciation and stress, meaning with example sentences in English. (They can choose any words they like)  c) Students will write down the “Audio Clips 6”, Instructor’s Handouts, in normal orthography |
| 9 | **a) Reading Comprehension:** Reading practice from the Reading materials: 3 more pages.  **b)** **Letter Writing in English** a) Students will review the file called “Letter Writing in English”  **c) Listening Comprehension** – from “Audio Clips7” Instructor’s Handouts  **Homework:**  **a)** **Students will do Exercise C:** “Sentence Completion”, “Exercise D: “Cloze Test”, and Exercise E: “Matching” (from the Teacher’s file)”  **b)** **Students will write two letters in English as follows**: (1) An Enquiry Letter and an Invitation Letter  NB: In writing the letters, please pay attention to the layout, i.e. margins of the pages, spaces between paragraphs, etc.  **c) Students will write down the “Audio Clips 7”**, Instructor’s Handouts, in normal orthography |
| 10 | **a) Reading Comprehension Practice 1:** Reading practice: reading four more pages from the reading materials  **b) Letter Writing in English:** Students will review the file called “Letter Writing in English” once more  **c) Listening Comprehension** – from ““Audio Clips8” Instructor’s Handouts  **d) Student’s Presentation**: No 8  **Homework:**  **a) Students will do** Exercise F. “Grammar: Adverbial (Subordinate) Clauses” (from the Teacher’s file)  **b) Students will write** a letter of “Referral”  **c) Students will write down** the “Audio Clips 8”, Instructor’s Handouts, in normal orthography |
| 11 | a) **Curriculum Vitae and Resumé**  b) **Listening Comprehension** – from “Audio Clips 9” Instructor’s Handouts”)  Homework:  a) **Students will write** a paragraph about the main differences between CV and Resume  c) **Students will write** down the “Audio Clips **9**”, Instructor’s Handouts, in normal orthography |
| 12 | **a) Reading Comprehension:** Reading practice: two more pages  **b)** R**eview** all pages of the file “Curriculum Vitae and Resumé”  **c)** **Listening Comprehension** – from “Audio Clips 10” Instructor’s Handouts”  **d) Student’s Presentation**: No 7  **Homework:**  b) Student will write a “Covering letter”, for their own CV, something similar to the letter available in page 5the file called “Curriculum Vitae and Resumé”  b) Students will write down the “Audio Clips 10”, Instructor’s Handouts, in normal orthography |
| 13 | **a) Reading Comprehension:** Reading practice : two more pages  **b) Punctuation in English**  **c)** **Student will once more review** all pages of the file “Curriculum Vitae and Resumé”  **Homework**:  **a)** Students will write their own CV, something similar to page 6 of the file called Curriculum Vitae and Resumé”, with speciation attention to punctuation marks |
| 14 | **a) *Workshop – How to Write a Research Paper*” Slides 1-20**  **b) Student’s Presentation**: No 8  **Homework**:  a) In one or two paragraphs, students talk about the meaning of “Plagiarism” and How to Avoid Plagiarism” |
| 15 | a) ***Workshop – How to Write a Research Paper*” Slides 21-40**  **Homework**:  In one or two paragraphs, Students talk about the main ingredients of the “Abstract” and the “Introduction” of a research paper. |
| 16 | **1-** **Student will review** the remaining slides (i.e. slides 41-56) from the Power-point file called: “*Workshop – How to Write a Research Paper*  **Homework**:  Students will write about referencing in APA (MLA) style and Vancouver style. |
| 17 | **Tips on Final Exam**  The course includes both summative and formative assessments. The homework considered for each session is intended for the formative assessment. The final Exam is for the summative assessment. As such the assessment will include a midterm exam, a final exam, homework (on the topics covered each session, as specified in the course plan) an oral presentation, with 4 points, 6 points, 7 points, 3 points (out of 20), respectively. |